MINUTES
Litchfield Board of Fire Commissioners & EMS
March 15, 2012 Meeting
Town Hall Annex, 80 Doyle Road Bantam, CT

Members Present: Chairman John Campbell, Teresa Berry, Sam Kinkade, Doug Hatstat

Members Absent: Francine Spencer, Paul Parsons

Also present: Fire Marshal Thomas O'Hare

Chairman J. Campbell called the meeting to order at 7:00 p.m.

Approval of Minutes – A motion was made by S. Kinkade and seconded D. Hatstat by to approve the minutes of the February 23, 2012 Special meeting. Passed

There were no Public Requests or Comments

Pension Committee – Chairman Campbell at the request of the town firefighters requested that the Pension Committee start meeting again. A letter will be sent to the Chiefs of Service to send a name of a member of that department to serve on the committee.

Budgets – Department and Capital – Chairman Campbell requested that all departments have for the April meeting a breakdown of where they place items in their budgets. This is to be used for unifying the way departments present their yearly budgets.

Fire Marshal – Fire Marshal O'Hare reported that the office is running smoothly. The request for purchasing the hydrant flags has been processed by the Finance department and will be ordered. It was also noted that Open Burning is not being allowed till further notice.

Physicals – Bantam and East Litchfield are next in line for their physicals which are scheduled for end of March and the beginning of April. Starting with these physicals the doctor will request that any member that does his or her physical with an outside doctor to please have copies of their physicals including blood work sent to Saint Francis so baseline can be established for all firefighter and medical personnel. Saint Francis will do the same for personnel that use them for the physicals.

Communications –None

With no other business to bring before the Board a motion was made by T. Berry seconded by D. Hatstat to adjourn the meeting at 7:20 Passed

Board of Fire Commissioners & EMS   **Date**